ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations (see separate sheet) should be used in the "To" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "To" column. Each officer should initial (check mark insufficient) before further routing. This Record and Routing Sheet should be returned to Registry.

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OFFICIAL DISPATCH

VIA: SPECIFY AIR OR SEA POUCH

DISPATCH NO .: MGW-A-120

SECRET

CLASSIFICATION

4 April 1949

DATE:

TO

T FROM

Regulations Governing Increases in Grade. SUBJECT:

REF

Several members of our present staff, attached to both EDICT and EDUCATOR, have been in grade for periods ranging from a year to approximately two years and have been with our organization from eight months to two years. In addition, in the case of two members, they have been overseas on their present assignment for eight months.

In all of these cases our present approved T.O. provides for an increase in grade, although I am not at this time prepared to recommend such an increase in every case. However, in order that I may be informed of any policy standards applicable to grade increases or other pertinent regulations governing this matter, I would greatly appreciate receiving as soon as possible a reply indicating whether grade increases can be recommended in these cases and, if so, what procedure should be followed.



CP3 REGISTRY CCTY